

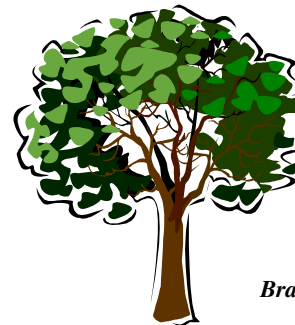
10. Replace microwave/exhaust fan – door is cracked.
11. Attic – rework ladder & empty contents.
12. Flooring – Recommend replacing carpet with pre-finished hardwoods in pastor’s study, foyer, hallway, den & bedrooms. Carpet in living room needs to be steam-cleaned; hasn’t had as much usage as other portions of the house. If too expensive to replace all of the above-mentioned areas with pre-finished hardwoods, recommend completing the den, foyer, and hallways (high traffic areas) and steam clean the four existing bedroom floors. Kitchen, bathrooms, back porch, secretary’s office, and utility room flooring just needs to be thoroughly cleaned. (Update: Flooring in secretary’s office has cracked places & needs to be replaced)
13. Thoroughly clean existing light fixtures and replace bulbs as needed.
14. Thoroughly clean wall HVAC returns.
15. Replace shower curtain rods in 2 bathrooms.
16. Remove & replace caulking around the tub in the hall bathroom.
17. Repair storm door on the rear of the house.
18. Recommend shrubbery around house be pruned/downsized considerably – contributes to moisture problem. Also, a portion or all of the pecan tree beside the office area needs to be removed (Two limbs are leaning over the house, damaging the roof.)
19. Thoroughly clean kitchen appliances. Replace or repair kitchen sink & faucet. Ceiling above stove needs attention – probably will need painter to spray kitchen ceiling.
20. Thoroughly cleaning existing tub/shower, kitchen, utility room, porches, etc.
21. Pressure-wash front sidewalk.
22. Paint or remove rockers on front porch.

Storage Building:

1. Replace glass in windows & door.
2. Paint Ceiling on the outside porch area.
3. Thoroughly clean and empty 2 rooms of debris, including sink.

Rear Carport:

Remove all overhead debris.



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*Rooted in trust and hope in the Lord.
 Branching out in ministry and service in our community.
 – Jeremiah 17:7-8*

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Special Edition Poplar Pointers

PARSONAGE WALKTHROUGH
Dixie & Barbara Mattison, Larry & Jean Powell
July 17, 2018

Parsonage:

1. Guttering – Needs immediate attention, downspout holding water on the front of the house, plants growing in the guttering on the rear of the house near the bedrooms.
2. Investigate mildew/moisture issue – Front door covered with mildew, closet in 1st bedroom on the right has mildew on the molding on the floor (backs up to a bathroom).
3. Siding – Is off in 1 location on the front of the house and is damaged in 1 area outside the utility room.
4. Replace all floor registers – many show signs of mildew, rust. (Counted 15)
5. Recommend replacing exterior white shutters with black or dark gray vinyl shutters.
6. Clean & paint Office porch door, trim & railing.
7. Interior painting/sheetrock repair – recommend one consistent neutral color throughout.
8. Replace toilet seats (3), stained from usage.
9. Replace fans/or light fixtures in bedrooms and den. Replace overhead light in secretary’s office. (Update: Office light has been replaced)